

My timetabel (Publish!)

This tool allows you to see your own schedule in a web browser and to download the schedule to your own preferred calendar.

You will get access to the schedule at this address: <http://publish.kea.dk/>. You need to login with your KEA-login and –code (eg. Kea9999@stud.kea.dk and kea12345#) . The login allows Publish to remember your choice of student set.

To add the schedule for a given student set you need to do this:

1. Press “Find timetable”
2. Type some of the name of your class (eg. PTI 5a)
3. Select the right class
4. Press Next

The screenshot displays the 'MY TIMETABLE' interface. The main area is a calendar grid for the week of 31 Jul to 6 Aug 2017. The 'Today' column (Fri 4 Aug) is highlighted in green. A blue box with the number '1' is positioned over the 14:00 slot in the 'Today' column, with a blue arrow pointing from the 'Find timetable' button in the left sidebar to it. The sidebar contains the KEA logo, user information (ANJA, KEA-New), a LOGOUT button, and navigation options: Find timetable, My timetable, Profile, and Help.

The screenshot shows the 'Find Timetable' interface. At the top left, there is a search bar containing 'pti 5a' with a blue box labeled '2' pointing to it. Below the search bar is a list of categories: BAK-5A, Konstruktor 5A F-17, Konstruktor 5ANG F-17, Konstruktor 5ARK F-17, PTI 5.semester, PTI 5a (highlighted in green with a blue box labeled '3' pointing to it), PTI 5I, and PTI 6.semester. On the right side, there is a 'LIST TYPE' section with buttons for MODULE, ZONE, LOCATION, and STUDENT SET. Below that is a 'CURRENTLY SELECTED (1)' section showing 'PTI 5a' with a trash icon and a green 'NEXT' button (with a blue box labeled '4' pointing to it). A 'LOGOUT' button is visible in the top left sidebar, and a '1 / 4 >' indicator is at the bottom right of the list.

5. Press "Select all"
6. Press Preview

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Find timetable | Choose activities

CHOOSE ACTIVITIES

For each module selected please choose the activities you would like to follow.

PTI 5a
204 activities selected

X CLEAR ALL | ✓ SELECT ALL

SEARCH FOR AN ACTIVITY, 3 CHARACTERS MINIMUM.

- 2.Test**
Friday, 29 September 2017, 8:30 (Zone 212, Zone 211)
- Evaluation**
Thursday, 12 October 2017, 12:30 (Zone 212, Zone 211)
- Evaluation**
Thursday, 12 October 2017, 8:30 (Zone 212, Zone 211)
- Evaluation**
Thursday, 12 October 2017, 14:15 (Zone 212, Zone 211)
- Evaluation**
Thursday, 12 October 2017, 10:15 (Zone 212, Zone 211)
- Evaluation**
Friday, 10 November 2017, 8:30 (Zone 212, Zone 211)

SELECTED ACTIVITIES

PTI 5a

- Intro (Thursday, 24 Aug, 14:15)
- Intro (Wednesday, 23 Aug, 12:30)
- Intro (Monday, 21 Aug, 14:15)
- Intro (Friday, 25 Aug, 8:30)
- Intro (Friday, 25 Aug, 12:30)
- Intro (Tuesday, 22 Aug, 14:15)
- Intro (Wednesday, 23 Aug, 14:15)

BACK | PREVIEW

5

6

7. Press "Save"

8. Now you will get the class-schedule on the "My timetable"-tab, therefore you don't have to do this again unless you change class or want to see more than 1 class.

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Find timetable Preview timetable

PREVIEW TIMETABLE 7 CANCEL SAVETIMETABLE

MONTH WEEK DAY 4 SEP - 10 SEP 2017 TODAY

	Mon 4 Sep	Tue 5 Sep	Wed 6 Sep	Thu 7 Sep	Fri 8 Sep	Sat 9 Sep	Sun 10 Sep
8:00							
9:00	Videnskabsteori og metode (Zone 211)		Teknisk integration (Zone 212)	Videnskabsteori og metode (Zone 211)	Teknisk integration (Zone 212)		
10:00	Videnskabsteori og metode (Zone 211)		Teknisk integration (Zone 212)	Videnskabsteori og metode (Zone 211)	Teknisk integration (Zone 212)		
11:00							
12:00							
13:00	Videnskabsteori og metode (Zone 211)		Teknisk integration (Zone 212)	Videnskabsteori og metode (Zone 211)	Teknisk integration (Zone 212)		
14:00							
15:00							
16:00							
17:00							
18:00							
19:00							
20:00							
21:00							

8

Download Calendar

To download your schedule to your own calendar follow this process:

9. Press "Download calendar"

10. Depending on the browser and your calendar-program the calendar is now downloaded.

a. Outlook: Publish will ask to ALLOW download.

When you open Outlook it will ask to "Add this internet calendar to Outlook and subscribe to updates"

b. Google: Copy the webcal-address from the address-line. Login to your Google Calendar.

Add your KEA-Calendar in "Other Calendars", "Add by URL"

Notifications

Sometimes schedules are changed at last minute before it's suppose to start. Publish will send you a notifications by e-mail, if changes are made within a week before starting time, but you need to set up the Notifications:

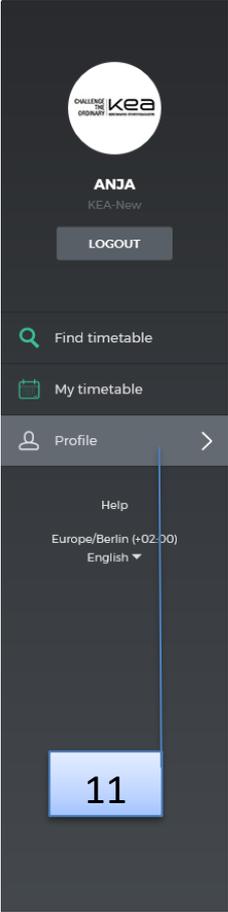
11. Press on Profile (user-profile).
12. Untag "I don't want to receive notifications" and put your e-mail-address in the field. Your KEA-e-mail is there already, but you can change it.
13. Press "Save"

Language

Select your desired language for this website

Reset my timetable

You are able to remove any activities you have added to your timetable



keA
CHALLENGE THE
ORDINARY

ANJA
KEA-New

LOGOUT

Find timetable

My timetable

Profile >

Help
Europe/Berlin (+02:00)
English ▾

11

PROFILE

NOTIFICATIONS

By enabling notifications you will receive an email when an event has been changed or cancelled.

I WANT TO RECEIVE EMAIL NOTIFICATIONS AT

I DON'T WANT TO RECEIVE NOTIFICATIONS

LANGUAGE

Please select your desired language for this website

LANGUAGE

- ENGLISH
- Dansk
- Deutsch
- English
- Nederlands
- Portugués

RESET M

Warning: Re...

RESET

SAVE

12

13